ITEM	ACTIVITY	ACTIVITY CONTROL DOCS PROCEDURE REQUIR	PROCEDURE REQUIRED	REPORT FORM/ CHECKLIST	HOLD	RES	PONSIB	ILITY	COMMENTS
				NUMBER		С	FW	CTCI	
1.	DOCUMENTS REQUIRING AF	PPROVAL							
1.1	Submission of applicable Civils Works Procedure(s)	 13530-43C1 13530-43C1 13530-43C2 13530-42C1 13530-43C1 13530-43C1 13530-43C1 	 General Concrete Works Method Statement General Rebar Works Method Statement General Formworks Method Statement General Earthworks Works Method Statement Piling Method Statement. Pile Load Test Pile Lengthening Method Statement General Survey Setting Out Procedure Procedure for Concrete Placement General Fore the Large Procedure Procedure		No work to proceed without approved procedures	X	R1	W	

¹ R = Review of Inspection & Test Report

W = Full Witness

⁽W) = Random/Partial Witness I = Inspection ,Inspection & Test

ITEM	ACTIVITY	CONTROL DOCS	PROCEDURE REQUIRED	REPORT FORM/ CHECKLIST	HOLD	RES	PONSIB	ILITY	COMMENTS
				NUMBER		С	FW	CTCI	
		 13530- 45C1 13530- 43C2 XF11A- 000-001 13530- 45C1 	Sewer Drainage Method Statement Trenches & Duct Works Method Statement Welding Procedures NDT Procedures Hydro Test procedures Road and Pavement Method Statement Steelwork Erection Method Statement Concrete Fire Protection Procedure Shop Drawings Bar Cutting & Bending Schedule Materials						
1.2	Preparation and Submission of Applicable Civil Works Method Statements		Submissions List Method Statements for Main Activities		Method statements for main activities to be submitted for approval prior to Work Commencement.	X	R	I	

ITEM	ACTIVITY	CONTROL DOCS	PROCEDURE REQUIRED	REPORT FORM/ CHECKLIST	HOLD	RES	PONSIB	ILITY	COMMENTS
				NUMBER		С	FW	CTCI	
1.3	Weld Procedure Specifications		Submission of all weld procedure specifications, procedure qualification records required			Х	R	I	
1.4	Welder Qualification Test	• 13530- 88A1 • ASME IX			Procedures and qualifications to be reviewed and approved prior to	Х	I	I	
1.5	Dye Penetrant Procedure	• 13530- 88A1 • ASME IX	Dye Penetrant Procedure		performing any welding or NDT work	Х	R	I	
1.6	Radiographic Procedure	• 13530- 88A1 • ASME IX	Radiographic procedure			Х	R	I	
1.7	MPI Procedure	• 13530- 88A1 • ASME IX	MPI procedure			Х	R	I	
1.8	UT Procedure	• 13530- 88A1 • ASME IX	UT procedure		Procedures and qualifications to be reviewed and approved prior to performing any welding or	Х	R	I	
1.9	PMI Procedure	• 13530- 80A1	PMI procedure		NDE work	Х	R	I	
1.10	PWHT Procedure	• 13530- 88C2	PWHT procedure			Х	R	I	

ITEM	ACTIVITY	CONTROL DOCS	PROCEDURE REQUIRED	REPORT FORM/ CHECKLIST NUMBER	HOLD	RESI C	PONSIB FW	ILITY	COMMENTS
1.11	Pressure Test Procedure	• ASME B31.3 • 13530- 88C2	Pressure test procedure			Х	R	I	
1.12	Calibration Procedures		Calibration procedures			Х	R	1	
1.13	Painting Procedures	• 13530- 83A1	Painting procedures			Х	R	I	
1.14	NDT Operator Qualifications	ASNT or CSWIP				Х	R	I	Technicians certificates RT, UT, MT and PT
1.15	Materials Approval					Х	R	I	
1.16	Coating & Wrapping	• 13530- 83A4	Coating & Wrapping Procedure			X	R	I	
2	SURVEY WORKS					ı	ı	I	
2.1	Acceptance of the Survey Establishment & References	Drawings, details of existing undergroun d services		• FM-001 • Fm-002	Excavation not to commence until an agreement of survey and soils reports and checks existing U/G services is reached.	X	R	1	Review final copies for final survey, soil investigation report etc identify precautions to protect existing facilities etc.

ITEM	ACTIVITY	CONTROL DOCS	PROCEDURE REQUIRED	REPORT FORM/ CHECKLIST	HOLD	RESPONSIBILITY			COMMENTS
				NUMBER		С	FW	CTCI	
3.	EXCAVATION								
3.1	Setting out		Survey Setting-Out Procedure	• FM-001 • Fm-002		Х	R	I	 At the beginning Stage of the Project, References Points shall be Agreed. Joint Survey is required.
3.2	Calibration of instruments								 Prior to Works Commencement andRegularlyChecks/ Calibrations.
3.3	Classification of materials	13530-43C1			Maximum Dry Density & Optimum Moisture Content must be obtained as an indicator to control compaction in the field.	X	R	_	 Suitable excavated material shall comply to 7.7 Suitable Excavated Material, Specification for Earthworks.
3.4	Disposal of excavated material	13530-43C1		• FM-003	No materials to leave site without permission	Х	R	Ι	 Identification of areas for stockpiling or disposal
3.5	Replacement of Over Excavation or unsuitable materials revealed.	13530-43C1	General Excavation Method Statement shall be approved prior to Work Commencement.	• FM-003	Gradation of Fill Material shall be compliance to Specification for Earth Works , 13530-43 C2 , Engineering Standard.	X	R	_	Suitable excavated material shall comply to 7.7 Suitable Excavated Material , Specification for earth Works .

ITEM	ACTIVITY	CONTROL DOCS PROCEDURE REQUIRED	REPORT FORM/ CHECKLIST	HOLD	RES	PONSIB	ILITY	COMMENTS	
				NUMBER		С	FW	CTCI	
4.	PILING								
4.1	Pile Load Test & Pile Driving	13530-42C1	Method Statements for Pile Driving shall be approved prior to Work Commencement	• FM-015	Piling Sequence shall be approved prior to Piling.	X	R		 Pile Load Test for the Selected Piles shall be conducted prior to piling. Test Piles shall be agreed by the Engineer prior to Testing. The Test shall comply to "General Specification for Piling Section 6.12, 7.0 Engineering Standard.
4.2	Preparation of pile lengthening yard	13530-42C1	Design Calculation for Joint Connection of Piles to be reviewed prior to confirm manufacturing.			Х	R	I	General Specification for Piling Section 6.13.3 Engineering Standard.
4.3	Welding Procedures including Pile Handling		Method Statement for Lengthening and Handling shall be approved prior to Work Commencement.	• FM-014	Approval to be Granted prior to Work Commencement	Х	R	I	Until approval is obtained no welding is allowed.
4.4	Welder Qualification	ASME IX		• FM-014	Certified Welders to be Submitted Prior to Welding.	Х	R	I	Only certified welders are allowed for the works
4.5	Weld Maps	Shop Drawings			Shop Drawings to be approved prior to Welding	Х	R	I	Welding identification for each weld

ITEM	ACTIVITY	CONTROL DOCS	PROCEDURE REQUIRED	REPORT FORM/ CHECKLIST	HOLD	RES	PONSIB	ILITY	COMMENTS
				NUMBER		С	FW	CTCI	
4.6	Set out Piling Positions	13530-42C1	Setting Out Procedure to be included in Method Statements for Pile Driving	• FM-002 • FM-015		Х	I	I	Procedures & Driving Sequence to be agreed prior to Piling.
			Piles Positioning to be reviewed and agreed by Joint Survey.						
4.7	Drive/drill piles including "as built" Survey			• FM-015		Х	I	I	
4.8	Reinforcing Steel Materials Approval	13530-43C1	General Rebar Works Method Statement shall be approved prior to Work Commencement.		Material Control for Rebar Works shall be included in General Rebar Works Method Statement shall be approved prior to Work Commencement.	X	R	I	Material Certificates Sampling to be incompliance with 5.3 Reinforcement , Specification for Concrete Works Engineering Standard.
4.9	Reinforcement cutting bending and fixing	13530-43C1	General Rebar Works Method Statement shall be approved prior to Work Commencement		Bending schedule	X	R	I	Bar List Schedule to be Approved prior to Cutting and Bending.
4.10	Approval of Cement	13530-43C1			Manufacturer Certificate required for each delivery	X	R	I	Comply with ASTM C94. All The trial mixes proposed are in compliance with the requirement stated in clause 6.4 Concrete Mixes , Specification for Concrete Works.
4.11	Sampling and Approval of Aggregates	13530-43C1			Approval of Sources including Tests prior to use	Х	R	I	Sampling will be regularly done to ensure its conformance still maintained

ITEM	ACTIVITY	CONTROL DOCS	PROCEDURE REQUIRED	REPORT FORM/ CHECKLIST	HOLD	RESPONSIBILITY			COMMENTS	
				NUMBER		С	FW	CTCI		
4.12	Approval of Water for Concrete Mixes	13530-43C1			Water Test for its Properties shall be submitted for approval prior to use	Х	R	I	•	To be incompliance with ACI 318 and Specification for Concrete Works , Engineering Standard.
4.13	Approval of Admixture	13530-43C1			Certificate Required from Independent Laboratory	Х	R	I	•	To be incompliance with ASTM C494
4.14	Design Mixes	13530-43C1			Trial Mixes to be performed prior to use.	Х	R	I	٠	To comply with ASTM C94. All The trial mixes proposed are in compliance with the requirement stated in clause 6.4 Concrete Mixes ,Specification for Concrete Works.
4.15	Concrete mixing batching and transportation		General Concrete Works Method Statement shall be approved prior to placing order.		Approval of batching plant prior to use	Х	R	I	•	Tools & Apparatus etc to be calibrated/certified
4.16	Concrete placing, compaction and vibration		General Concrete Works Method Statement shall be approved prior to placing order.	FM-006FM-007FM-008FM-009	Final inspection of pile and rebar. Vibration equipment during placing	Х	1	I	•	Slump test each load, cubes in accordance with specification

ITEM	ACTIVITY	CONTROL DOCS	PROCEDURE REQUIRED	REPORT FORM/ CHECKLIST	HOLD	RESPONSIBILITY			COMMENTS
				NUMBER		С	FW	CTCI	
4.17	Protection and Curing	13530-42C1	Method Statements for Pile Driving shall be approved prior to Work Commencement	• FM-008 • FM-009		Х	I		To comply with ASTM C94. All trial mixes proposed to be in compliance with the requirement stated in clause 6.8, Specification for Piling, Engineering Standard.
5.	FILL, BACKFILL & COMPAC	TION							
5.1	Selection of Fill Material	13530-43C2				X	R	I	Gradation , Maximum Dry Density and Optimum Moisture Content shall comply to Section 13.2 , Specification for Earthworks , Engineering Standard.
5.2	Placement and Compaction	13530-43C2		• FM-004		Х	I	Ι	 shall comply to Section 13.5, 13.6,13.7,13.8,13.9,13.10,13.1 1,13.12,13.13,13.14 Specification for Earthworks, Engineering Standard.
6	CONCRETE WORKS								
6.1	Formwork Design	13530-43C1				X	R	I	Shall be incompliance with the requirement stated in Section 8.0 , Specification for Concrete Works , Engineering Standard.

ITEM	ACTIVITY	CONTROL DOCS	PROCEDURE REQUIRED	REPORT FORM/ CHECKLIST	HOLD	RES	PONSIB	ILITY	COMMENTS
				NUMBER		С	FW	CTCI	
6.2	Formwork Construction	13530-43C1	General Formwork Method Statement shall be approved prior to Work Commencement.	• FM-006		X	I		 Check dimensions, datums and benchmarks, shape, profile and ties prior to concrete pour. Shall be incompliance with the requirement stated in Section 8.0, Specification for Concrete Works, Engineering Standard.
6.3	Reinforcing Steel	13530-43C1	General Rebar Works Method Statement shall be approved prior to Work Commencement	Mill Certificates shall arrive with each lot of delivery.		X	I	I	 Material Certificate and Sample Test is required to confirm its conformance.
6.4	Bar Cutting & Bending	13530-43C1			Schedules for installation, bending or welding required before use	Х	I	I	Bar Cutting & Bending Shall be submitted for approval prior to Work Commencement.
6.5	Approval of Cement	13530-43C1			Manufacturer Certificate required for each delivery	X	R	I	 comply with ASTM C94. All The trial mixes proposed are in compliance with the requirement stated in clause 6.4 Concrete Mixes ,Specification for Concrete Works.
6.6	Sampling and Approval of Aggregates	13530-43C1			Approval of Sources including Tests prior to use	Х	R	I	Sampling will be regularly done to ensure its conformance still maintained
6.7	Approval of water for concrete mixes	13530-43C1		Water analysis report	Approval of sources including testing prior to use in concrete mixes	X	R	R	
6.8	Approval of Admixture	13530-43C1			Certificate Required from Independent Laboratory	Х	R	-	To be incompliance with ASTM C494

ITEM	ACTIVITY	CONTROL DOCS PROCEDURE REQUIRED	REPORT FORM/ CHECKLIST	HOLD	RES	PONSIB	ILITY	COMMENTS	
				NUMBER		С	FW	CTCI	
6.9	Design Mixes	13530-43C1			Trial Mixes to be performed prior to use.	X	R	I	To comply with ASTM C94. All The trial mixes proposed are in compliance with the requirement stated in clause 6.4 Concrete Mixes ,Specification for Concrete Works.
6.10	Concrete Mixing Batching and Transportation	13530-43C1	General Concrete Works Method Statement shall be approved prior to placing order.		Batching Plant to be approved prior to use	Х	R	I	Tools & Apparatus etc to be calibrated/certified.
6.11	Concrete Placing, Compaction and Vibration	13530-43C1	General Concrete Works Method Statement shall be approved prior to placing order.	FM-006FM-007FM-008FM-009	Final inspection of formwork and rebar, weather conditions., Concrete sampling & Slum test before pour, Vibration during placement	X	I	I	
6.12	Protection and Curing	13530-43C1	Method Statements for Pile Driving shall be approved prior to Work Commencement			X	I	I	To comply with ASTM C94. All trial mixes proposed to be in compliance with the requirement stated in clause 6.8, Specification for Piling, Engineering Standard.
8.13	Cube Testing	13530-43C1			Concrete Test results. Random Test by Independent Laboratory	X	R	I	To follow General Concrete Works Method Statement

ITEM	ACTIVITY	CONTROL DOCS	PROCEDURE REQUIRED	REPORT FORM/ CHECKLIST	HOLD	RES	PONSIB	ILITY	COMMENTS
				NUMBER		С	FW	CTCI	
6.14	Embedded Items	13530-43C1		• FM-006	Setting out Procedure	Х	R	I	Check of templates and bolt settings. Cross check shall be done regularly.
7	TRENCHES & DUCTWORK					l			
7.1	Setting out	 Layout drawings 		• FM-002	Agreed setting out points	Х	R	I	
7.2	Installation of underground duct banks, pull pits, conduits and manholes	Layout drawings13530-43C2	Method Statement for Trenches & Ductwork	• FM-002 • FM-003		Х	R	I	
7.3	Trench excavation	 Layout drawings 13530-43C22 		• FM-002 • FM-003	Compaction Test at the bottom is accepted.	X	R	I	

ITEM	ACTIVITY	CONTROL DOCS	PROCEDURE REQUIRED	REPORT FORM/ CHECKLIST NUMBER	HOLD	RESPONSIBILITY			COMMENTS
						С	FW	CTCI	
7.4	Backfill and compaction	Layout drawings		• FM-004		Х	R	I	
		• 13530- 43C22							
8.	STEELWORK					•	•		
8.1	Welding procedures			FM-014	Approved welding procedures	Х	R	I	
8.2	Welder qualification	ASME IX				Х	R	I	
8.3	Welder performance	Welders daily performance record				Х	R	I	
8.4	Weld maps	Construction drawings			Welders identification for each weld	Х	R	I	
8.5	NDT	Construction drawings				Х	I	I	
8.6	Erection marking	46C1				Х	W	I	
8.7	Erection and setting out	46C1				Х	I	1	

ITEM	ACTIVITY	CONTROL DOCS	PROCEDURE REQUIRED	REPORT FORM/ CHECKLIST NUMBER	HOLD	RESPONSIBILITY			COMMENTS		
						С	FW	CTCI			
8.8	Painting				Surface preparation, Dry film thickness	Х	I	I			
8.9	Steelwork inspection and acceptance	46C1				X	W	I			
9.	CONCRETE FIRE PROTECTION										
9.1	Concrete Fire Protection Application	• 13530- 43C3				Х	W	I			
10	ROADWAYS & PAVING						1	•			
10.1	Setting Out	Layout drawings13530-43C2		• FM-002	Agreed setting out reference	Х	I	I			
10.2	Compaction Inspection	Layout drawings13530-43C2		• FM-003 • FM-007	Agreed for Maximum Dry Density & Optimum Moisture Results to control Field Compaction	Х	W	I			
11.	1. GROUTING MATERIALS & WORKMANSHIP										

ITEM	ACTIVITY	CONTROL DOCS	PROCEDURE REQUIRED	REPORT FORM/ CHECKLIST	HOLD	RESPONSIBILITY			COMMENTS
				NUMBER		С	FW	СТСІ	
11.1	Preparation curing and placement	• 13530- 43C1 • 13530- 43C8			Supplier to be Approved prior to use.	Х	I	I	
12.	EARTHING CABLES & RODS								
12.1	Installation and Testing					X	W	1	Material approval if contractor supplied
13.	UNDERGROUND PIPING (CA	RBON STEEL)	<u>I</u>		<u> </u>				<u> </u>
13.1	Piping fabrication	• 13530- 88C2			Visual fit-up	Х	I	I	
13.2	Existing services	As-built drawings			Approval before excavating	Х	I	I	
13.3	Welding procedures (carbon steel)	• 13530- 88C2			Approved welding procedures	Х	R	I	
13.4	Welder qualification	ASME IX			Approved welders	Х	R	I	
13.5	Welder performance	Welders daily performanc e record				Х	R	I	
13.6	Weld maps	Isometric Drawings			Welders identification for each weld	Х	R	I	

ITEM	ACTIVITY	CONTR	ROL DOCS	PROCEDURE REQUIRED	REPORT FORM/ CHECKLIST	HOLD	RESPONSIBILITY			COMMENTS
				NUMBER		С	FW	CTCI		
13.7	NDT	•	Isometric Drawings				Х	R	I	
13.8	Piping erection	•	Isometric Drawings			Hold until release for connection	Х	I	I	
13.9	Pre-hydrotest inspection					Completed isometric fabrication packs	Х	W	I	
13.10	Hydrotesting	•	Test packs	Hydsrotest procedure		Pre-test inspection and approval to test	Х	W	I	
13.11	Coating and wrapping	•	13530- 83A4	Coating/wrapping procedure		Holiday test	Х	W	I	Material to be approval prior to use.
13.12	Air and water tests (non- pressurised drainage and sewer systems)					Pretest inspection	Х	W		Manholes and catchbasins included
14.	UNDERGROUND PIPING (NO	N METALL	IC)				1			
14.1	Setting Out	Layout D	rawings				Х	W		
14.2	Excavation	13530-45	iC1				Х	I		
14.3	Formation of trench						Х	I		Random inspection
14.4	Check invert levels of trench						Х	W		
14.5	Installation of concrete/non- metallic pipe to manufacturers instructions	13530-45	5C1				Х	I		Materials approval if contractor supplied
14.6	Check connections are aligned and tight	13530-45	6C1				Х	I		

ITEM	ACTIVITY	CONTROL DOCS	PROCEDURE REQUIRED	REPORT FORM/ CHECKLIST NUMBER	HOLD	RESPONSIBILITY			COMMENTS
						С	FW	CTCI	
14.7	Hydrotest on closed systems	13530-45C1				Х	W		Hydrotest of manholes and catchbasins included
14.8	Flushing of open systems	13530-45C1				Х	W		
14.9	Backfill and compaction	13530-45C1				Х	I		
14.10	Visual inspection for obstructions	13530-45C1				Х	I		
14.11	Manholes fitted and sealed as appropriate	13530-45C1				Х	I		
14.12	Gratings fitted as appropriate	13530-45C1				Х	I		